



Between Two Homes®, LLC

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INFORMED CONSENT TO THE CO-PARENTING COACHING SERVICES

This document contains important information about the professional services and business policies of Between Two Homes, LLC. By signing this agreement you give permission to Bradley S. Craig, LMSW-IPR, CFLE through Between Two Homes, LLC to provide Co-parenting Coaching services for you. Please read this information carefully, and note any questions so they can be discussed.

THE COACHING PROCESS

Co-parenting Coaching is a supportive relationship with a coach whose job it is to work closely with you to get through your family law matter without suffering more hurt or inflicting more damage on others than is necessary. In some cases, the client, the coach, and the client's attorney can work as a team to focus on the issues that are most important in your situation. Sometimes the intensity of the emotions associated with a breakup can lead people into doing things that inflict needless pain on their children and others. Because your coach has your best interest at heart, you can expect your coach to let you know when you may be doing this and to be there in your corner as you work to replace unwanted behaviors with ones that will encourage a more favorable resolution. Co-parenting Coaching is designed to help a client move through a divorce proceeding more effectively and efficiently, processing the emotional tasks that are part of divorce in tandem with the legal process. It is useful in the litigated divorce and is part of the Collaborative Law divorce process in which lawyers and mental health professionals work as a team to provide a strategy for achieving reasonable settlement while minimizing the damage to the family.

PROFESSIONAL COMMITMENT

During the initial consultation period, you and your coach will jointly determine if your coach is the appropriate Co-parenting Coach to work with you. If not, we will refer you to other professionals within Between Two Homes, LLC or outside of the agency. The coaching role is a guiding and supportive relationship, however it is not therapy. If at any time while working together, your coach determines that you would benefit from collateral work with other professionals, your coach will discuss this with you, and if needed, will provide you with the names of appropriate professionals. Examples of such referrals would include psychotherapists and physicians. If at any time during the coaching process you have any questions about the services being provided, please ask for clarification. Your initial impressions, suggested procedures and goals, and your feelings about whether you are comfortable working with your coach, are all an important part of the process and are essential to a successful client-professional relationship.

SESSIONS AND MY AVAILABILITY

A Co-parenting Coaching session is typically scheduled for 2 hours in duration. During a session, you and your coach may agree to extend the time, in which case you will be charged a prorated fee. If you will be late for a session, please call and leave a message at (817) 658-6013. If we do not hear from you, your coach will wait for 15 minutes at the office, after which time your coach will not be available and you will need to reschedule. You will be responsible for the entire cost of the session. If you arrive late, your appointment time will not be extended, as this would infringe on other clients' sessions. We try to return calls the same day and typically return calls during regular business hours Monday-Friday unless other arrangements have been made. Our office is usually closed during the weekends.

EMERGENCY SITUATIONS

Although we check our voice mail and e-mail often, your coach may not be available for immediate emergencies, nor am we available 24-hours a day. If you require this kind of professional support, please let your coach know and we will refer you to other mental health professionals who offer this service. If a situation should arise in which you believe that immediate help is needed and Between Two Homes, LLC not available, we suggest that you call your primary care physician or any hospital emergency room. You can also call 911.

CLIENT CONFIDENTIALITY AND CLIENT SAFETY

The coaching process is designed to be confidential and supportive. Your coach will protect your confidentiality as much as possible, however if subpoenaed your coach may be required to divulge information to the court. If a client communicates directly to me a threat of physical harm to an identifiable person, or damage to an identifiable person's property, your coach is required by law to warn the intended victim and notify the police. If your coach believes that a client is in such mental or emotional condition where he/she poses a danger to him/herself or others, your coach may breach confidentiality or contact others to facilitate the client's safety. If your coach has a reasonable suspicion that a client may be unable to care for him/herself, or may be unable to provide for his/her basic personal needs for clothing and shelter, your coach may breach confidentiality to facilitate the client's safety.

If, in your coach's professional capacity, your coach has reasonable suspicion of child abuse or neglect, or abuse of a dependent, disabled or elder adult (age 65 or older), your coach is required by law to file a report with the designated protective agencies.

If the use of a collection agency becomes necessary, Between Two Homes, LLC will furnish them with the required information to collect the fees due. While this summary of exceptions to client confidentiality should prove helpful in informing you about the potential breaches of confidentiality, you should be aware that the laws governing these issues are often complex and the staff at Between Two Homes, LLC are not attorneys. We encourage our active discussion of these issues. However, if you would like more specific advice, formal legal consultation may be desirable.

RELEASE OF INFORMATION

In order to more effectively provide service, it may be important for your coach to communicate with any previous or concurrently treating professionals. To this end, your coach may ask you to sign a confidentiality waiver form allowing such communication. By signing this document you agree to allow your coach to fully communicate with your attorney.

FEES

Fees are \$200.00 per hour rounded up to 15 minute increments. Payment for services is expected at the time services are rendered. Payments may be in cash, credit card, or check made out to Between Two Homes, LLC. There will be a \$35.00 charge on all returned checks. Recognizing that there may be times when you will need to speak with your coach by telephone, the following fee schedule applies: phone conversations and email correspondences will be billed in 15 minute increments in proportion to the \$200.00 hourly rate. When you make an appointment, that time is reserved for you. If you are unable to make an appointment, cancellation by phone and e-mail is expected. You will be for charged for appointments not canceled with at least 24 hours advance notice. In the unlikely event that payment is not made, the use of a collection agency may become necessary, in which case you would receive written notification of the agencies intent to do so.

I HAVE READ THE ABOVE STATEMENT IN ITS ENTIRETY, UNDERSTAND THE CONTENT, AND AGREE TO ITS TERMS.

SIGNATURE

DATE